



## Application for Employment

Position applied for \_\_\_\_\_ Dates available \_\_\_\_\_

Last Name \_\_\_\_\_ First Name(s) \_\_\_\_\_ Middle Initial \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Telephone (include area code) \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

Are you applying for:  Full-time  Part-time  Temporary

How did you learn of this position?  Posting  Website  Newspaper  Employee  
List specific site (i.e., SC journal, Employee Name, etc.): \_\_\_\_\_

Hours available: Mon \_\_\_\_\_ Tue \_\_\_\_\_ Wed \_\_\_\_\_ Thu \_\_\_\_\_ Fri \_\_\_\_\_ Sat \_\_\_\_\_ Sun \_\_\_\_\_

We are a Native American corporation. Are you Native American?  Yes  No

If yes, please list what tribe: \_\_\_\_\_

Please attach a copy of enrollment card or Certificate of Indian Blood.

**EMPLOYMENT HISTORY:** Please give accurate, complete information about any full-time or part-time employment starting with your current or most recent job first.

Position _____	Dates of employment _____ to _____
Employer _____	Address _____
Supervisor _____	Telephone _____
Pay: Start _____ End _____	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Responsibilities _____	
Reason for leaving _____	
Position _____	Dates of employment _____ to _____
Employer _____	Address _____
Supervisor _____	Telephone _____
Pay: Start _____ End _____	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Responsibilities _____	
Reason for leaving _____	
Position _____	Dates of employment _____ to _____
Employer _____	Address _____
Supervisor _____	Telephone _____
Pay: Start _____ End _____	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Responsibilities _____	
Reason for leaving _____	

**Education/Training** List secondary and post-secondary education including course of study and credentials received (highest level first)

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**List other relevant training** (most recent first)

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**Other activities** (List volunteer work, leadership positions, or other activities that you feel may be relevant to this application)

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Have you ever been convicted of a felony or misdemeanor (i.e., theft, DUI, etc.) other than minor traffic violations?      Yes    No

If yes, please explain: \_\_\_\_\_

Do you have a valid Drivers' License? Yes\_\_\_\_\_ No\_\_\_\_\_

List any relatives working for this company: \_\_\_\_\_

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**Personal references** (Please provide three references other than family members or people you have previously worked with)

Name	Telephone	Occupation
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Name	Telephone	Occupation
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Name	Telephone	Occupation
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Is there anything else you would like to tell us about yourself?

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NOTE: Equal Opportunity Employer. All potential employees will be subject to pre-employment drug screening. **Incomplete applications will not be considered.**

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I certify that all information provided in this application is accurate and complete to the best of my knowledge, and I understand that intentionally providing false information could result in refusal of employment or discharge. I also authorize the employers, schools, organizations, or persons named above to provide information regarding my employment, education, character and qualifications.

Signature	Date
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**\*\*This document is intended for use by Ho-Chunk, Inc. and all subsidiaries. Not to be altered.**